



WebAdvisor for Students

Student User Documentation

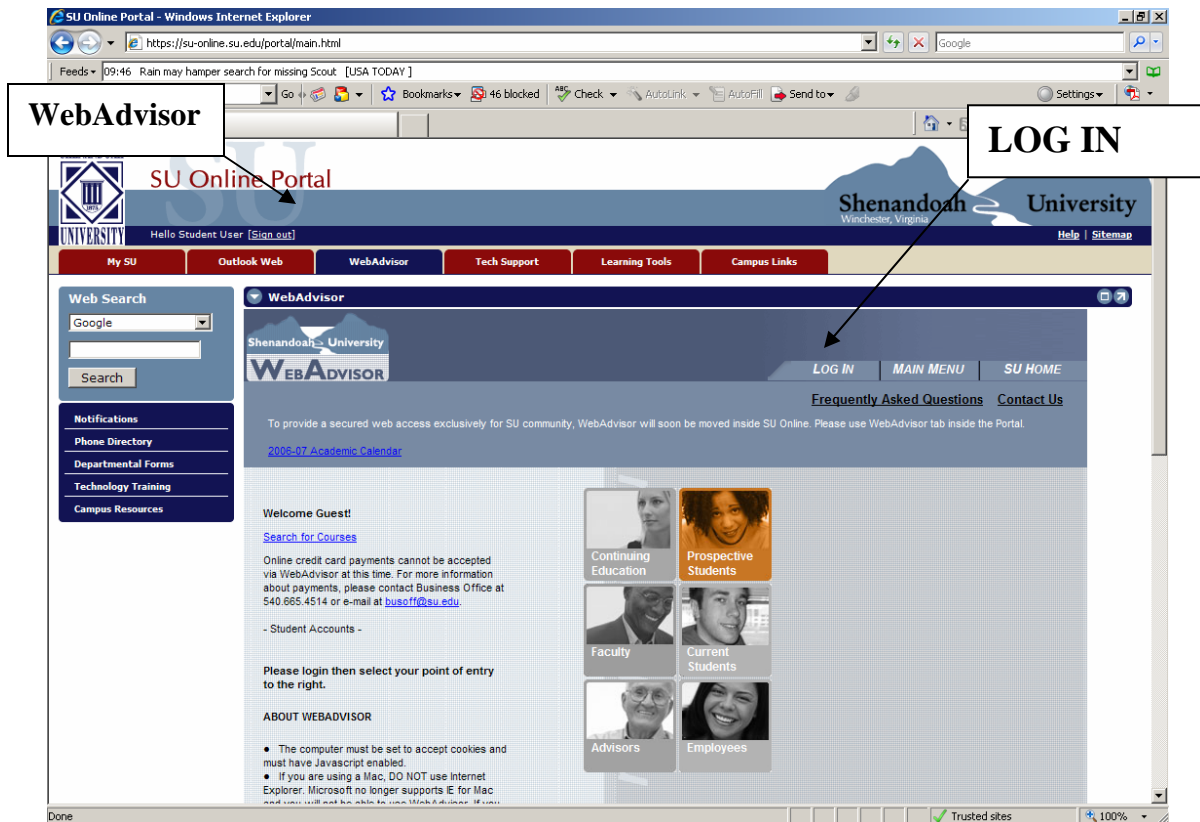
Version 1.4 | March 21, 2007

Introduction to WebAdvisor

WebAdvisor is a web-based administrative system that provides secure online access to course registration, academic planning, student account information, grades, transcript and more. WebAdvisor is accessible via SU Online portal at <http://su-online.su.edu> as a fragment (tab) in SU Online. Users must use SU student network accounts to access this site. To obtain your SU network accounts, users must register for an Orientation Day or for classes.

SU Online has not been applied a single sign-on to WebAdvisor, which means users will be required to LOGIN to WebAdvisor to see the designated features available for each individual.

- Login to WebAdvisor once more to access your information



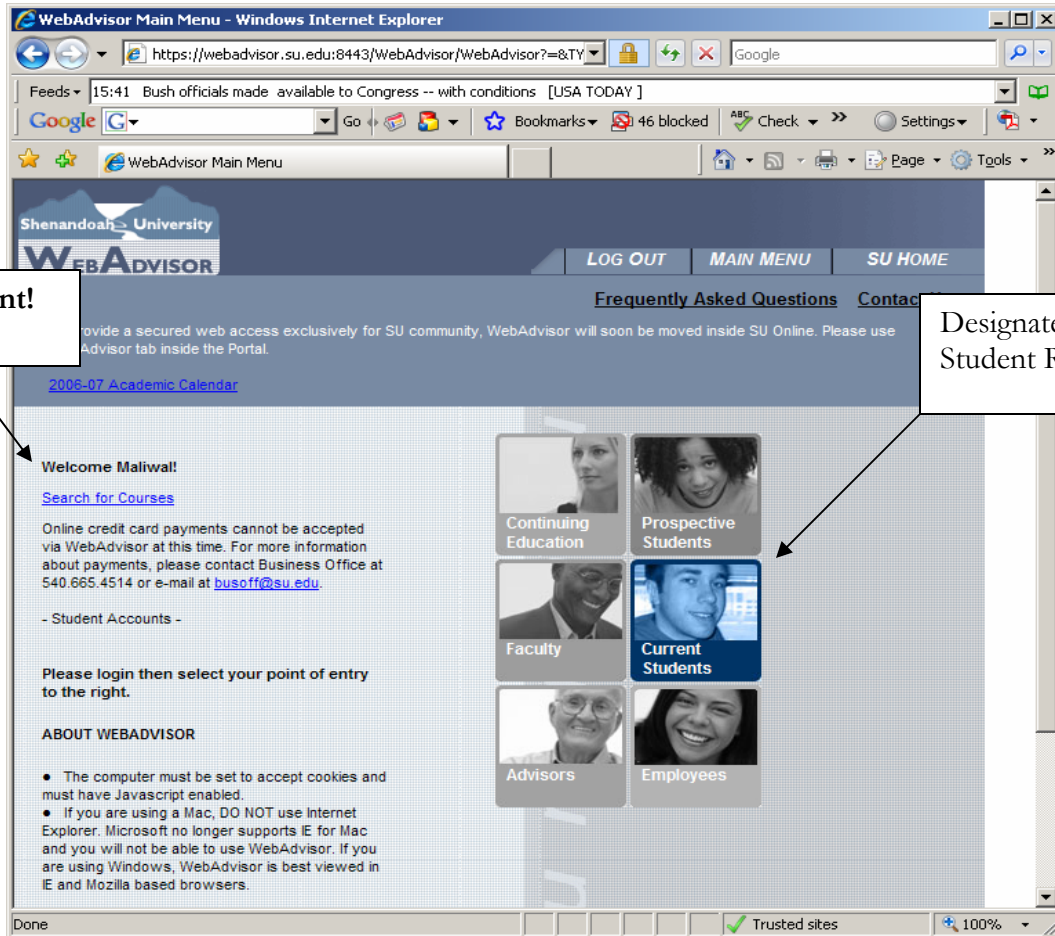


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Upon login successfully, users will see their designated role(s) available in WebAdvisor, and the Welcome message shows that WebAdvisor has recognized the user.



Welcome Student!

Designated Current Student Role Menu



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- **New Students** with no course registered will maintain the “Prospective Student” status until the person has registered for a class. Prospective Students can manage the documentation submitted to Shenandoah University, and check the status of the documents. Their menus include:
 - Search and view course information
 - Admission Status
 - Missing and Received Document Status

WebAdvisor for Prospective Students - Windows Internet Explorer

https://webadvisor.su.edu:8443/WebAdvisor/WebAdvisor?TOKENID:...

Shenandoah University
WEBADVISOR

LOG OUT | MAIN MENU | PROSPECTS MENU | SU HOME

Contact Us

PROSPECTIVE STUDENTS - WEBADVISOR FOR PROSPECTIVE STUDENTS MENU

Welcome Maliwal!

The following links may display confidential information.

[Search for Courses](#)

To provide a secured web access exclusively for SU community, WebAdvisor will soon be moved inside SU Online. Please use WebAdvisor tab inside the Portal.

[2006-07 Academic Calendar](#)

Admission Information

[Missing-Received Documents](#)

[Admission Status](#)

Admission Status

Missing – Received Document

WebAdvisor 3.0

Trusted sites | 100%

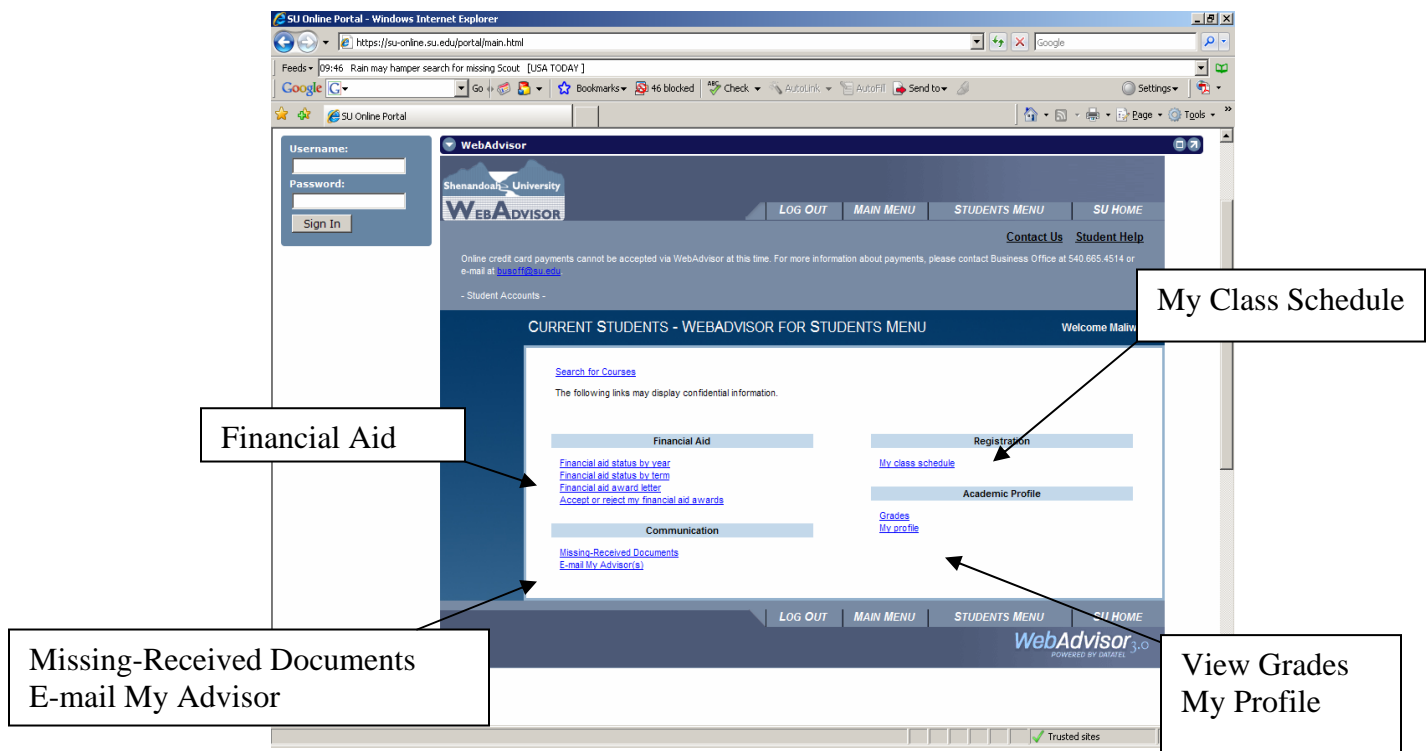


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- **Current Students** should be able to view their financial aid status by term, by year and the award letter from Financial Aid. Current Students also can:
 - Search and view course information
 - Register for courses (Viewable during the pre-registration period)
 - Express Registration (Viewable during the pre-registration period)
 - Drop courses (Viewable during the pre-registration period)
 - View class schedule
 - View student profile
 - View grades



Future Features (Pending Implementation)

- View Academic Record
- GPA by Term – GPA by Year
- Request for enrollment verification letter
- View Student Account Summary and Billing Information
- Program Evaluation
- Transcript Request
- Graduation Application
- Address Change
- Make a Payment Online – this feature is not available until further notice. Students should contact Business Office at 540-665-4514 Monday – Friday, 9:00 AM to 5:00 PM to arrange a form of payment.